

Sample of School Reference Letter

(To be completed by School Principal for eligible JUPAS Non-Chinese Speaking (NCS) non-school applicants only)

(Applicants with ApL(C) results NEED NOT complete this form)

Dear Sir / Madam,

**Application for Certification of the Specified Circumstances
for JUPAS NCS Applicants for
Consideration of Alternative Qualifications in Chinese Language**

Name of Student: _____

Hong Kong Identity Card Number: _____

This is to certify that the captioned student studied in my school since _____ (*month / year*) and left school / graduated* in _____ (*month / year*). During his / her* _____ year / _____ year(s) and _____ month(s) of study# in my school, he / she* has been taught an adapted and simpler Chinese Language curriculum not normally applicable to the majority of students in local schools.

Yours faithfully,

(Name of Principal)
Name of School

* Delete whichever is inapplicable.

Leave of one month or more (with the exception of summer vacation) will not be counted as period of study in a school.